

2020-21

Crab Orchard CUSD #3

School Re-Opening Plan

2nd Nine Weeks

Blended Learning Plan (schools open)

All Parents/Students have a choice of learning plan

- In-School Learning Plan Option

or

- At-Home Learning Plan Option

Revised 10/01/2020

Plans subject to change

Monday & Thursday

Learning Group A

- Grades 6-12 last names beginning with A through L
- Grades Pre-K-5 All students M, Tu, Th, Fr.
- 7:30 Earliest arrival time
- 2:20 PM dismissal
- Breakfast grab and go to classroom daily
- Lunch in cafeteria with possible old gym utilization
- Latchkey students from 2:20 PM-5 PM

Wednesday

Remote Learning/Planning

Purpose: For Academic instruction, reduced contact, professional development and teacher preparation.

- Students participate in assigned remote learning tasks from home
- Teachers available from 8 AM to 11:30 AM and 12:30 PM to 3:05 PM for academic instruction, student assistance &/or participation in meetings and professional development
- No Latchkey

Tuesday & Friday

Learning Group B

- Grades 6-12 last names beginning with M through Z
- Grades Pre-K-5 All students M, Tu, Th, Fr.
- 7:30 Earliest arrival time
- 2:20 PM dismissal
- Breakfast grab and go to classroom daily
- Lunch in cafeteria with possible old gym utilization
- Latchkey students from 2:20 PM-5 PM

Goals of this school re-opening plan are to ensure that:

- the safety of students, faculty and staff are ensured to the greatest extent possible.
- all students have opportunities for continued learning that focuses on critical standards.
- students/families are given routines/instructions to ensure they stay connected to learning.

Students attending Crab Orchard CUSD #3 and employees of Crab Orchard CUSD #3 are mandated to follow the IDPH/ISBE guidance. The guidance is not optional.

IDPH/ISBE/CDC guidelines are ever-changing so modifications to this plan may be on-going. The plan will be reviewed by district administration and discussed with the COEA every two weeks following the start of the 2020-21 school year.

Blended Learning Plan (School building open)

We will start the 2nd nine weeks of school with an option for each student to select in-school OR at-home learning. All students are initially enrolled in the in-person learning plan.

Students must opt out of in-school learning by informing the school by October 6. Parents must contact the school for a form to complete to opt out of the in-school learning.

Students may move from the in-school plan to the at-home plan during the semester.

Students may not return to in-school from the remote learning plan during the 2nd nine weeks.

In-School Learning Plan Option Summary

- Four days per week (M, Tu, Th, F) PreK-5 all students, 6-12 Grouped in A and B groups. Wednesday Remote Learning Day
- Normal 2:20 PM dismissal daily
- Busing up to 50 students per bus
- Next day Breakfast and Lunch (for 6-12) grab and go (Tuesday for Pre K-12)
- IDPH guidelines for masking, distancing, hand-washing, and grouping, apply for all (Students, staff, visitors)

At-Home Learning Plan Option Summary

- Students must opt into At-Home Learning for the whole 2nd nine weeks
- Instructional plans shared at least weekly
- Teacher/Student remote interaction Wednesday 8:00 AM-3:00pm
- Students assigned to classrooms/teachers
- Top priority for core curriculum courses with elective/specials also offered
- Instruction follows in-school lessons
- Attendance/Grading required
- Grading may be pass/fail in some classes as determined by Principal
- Food plan pick-up for students in at-home learning plan available

In-School Learning Plan Details

All students will be initially enrolled in the In-School Learning Plan unless the school is informed that the student will opt out to be placed in the At-Home Learning Plan.

IDPH Guidance for in-person in-school instruction include:

- Require use of appropriate personal protective equipment (PPE), including face coverings;
- Prohibit more than 50 individuals from gathering in one space;
- Require social distancing be observed, as much as possible;
- Require that individuals self-certify that they are free of symptoms before entering school buildings; and
- Require an increase in school-wide cleaning and disinfection.

In order to meet these requirements we will plan for the following:

Health and Safety Protocols

- **Face-Coverings.** All individuals must wear a mask/face-covering while around others in school buildings – state and parent provided masks/face-coverings – school will provide one mask. Limited numbers of face-shields and see-through masks are available for staff members while following IDPH guidelines. Some alternative face-covering or protections must be used for all students. **Individuals refusing to wear masks/face-coverings are not allowed in school buildings.** Daily schedules will include breaks at least every two hours to allow students to go outside or to gyms and remove their masks.
- **Hand-Washing.** Supervised hand-washing and/or hand-sanitizing will occur at least three times per day. Water, soap, hand-dryers, hand-towels, and hand-sanitizer are available at all schools.
- **Temperature and Symptom Checking.** Parents/Employees are to certify that students/employees are symptom free including no temperature over 100.4 degrees prior to sending students to school. Parent/Employee certification may need to be verified daily. If it is determined that students have symptoms or elevated temperatures while at school, they will be quarantined and parents will be contacted to pick up students. **Please refer to RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE to determine when returning to school is allowed.**
- **Self-Quarantine.** Please refer to RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE. At-Home learning will be provided for those students during that time.

Instructional Days and School Calendar

- Weekly Schedule. In-school learning will be provided M, Tu, Th, and F.
- Instructional Time. In-school instruction will be on our normal time schedule. Dismissal time is 2:20 PM. Teachers planning time is from 2:20PM-3:05PM.
- Employee Dismissal. All employees will work regular hours and full contracted days.
- First Day of School for Students (2nd Nine Weeks). This will be October 13.
- Remote Learning Days. Students attending in-person instruction will have school work to complete on Wednesdays at the teachers discretion.
- Remote Learning Planning Days. If we need to go into 100% remote learning we may use additional remote learning planning days TBD.

Student Groups and Social Distancing

- Classroom desks. Desks and furniture will be spread out to the greatest extent possible to maximize social distancing. No upholstered furniture that is shared by students will be allowed in classrooms.
- Student groups. Groups will have a maximum size of 50 students at any one time. This includes classrooms, playgrounds/recess/PE/lunchtime/commons areas.
- Classroom Groups. Individual classrooms of less than 50 must stay together for recess, PE, and before school time.
- Plexi-glass dividers. These will be used in school offices and some special classes where appropriate.
- Dividers will be utilized in gymnasium and cafeteria to allow for larger groups (50 per side)
- Hallways. School buildings will be marked for one-way student traffic before/after/between classes. Students must keep moving.
- School Lockers. There will be no locker access until further notice.
- Playgrounds. Playground equipment cannot be used. No playground balls can be shared. Masks are not required when outside with social distancing.
- Outside Groups. No outside groups will be allowed to use indoor school facilities until further notice. In addition, no outside facilities may be used.
- PE. Outside PE is preferred when possible. PE can include only those activities in which students can social distance. Masks are not required when outside. Shared equipment must be disinfected between classes.

Food Service and Snacks/Treats

- Breakfast/Lunch. Breakfast will be grab and go. Lunch will be served in the cafeteria and, if needed, in the gymnasium.
- Snacks are discouraged at this time.
- Water Fountains. Drinking directly from water fountains will not be allowed. It is recommended that students bring water bottles to have during the school day. The water fountain in the cafeteria can be used to fill water bottles.

Student and Staff Attendance

- Student Attendance. It is expected that all students that can attend school will attend school. Students with medical conditions that may not allow them to attend must present a medical note and will be placed on homebound instruction or at-home learning plans.
- Parent Protocols. Parents are required to ensure that their students are symptom and temperature free prior to sending them to school daily. Parents are required to inform the school building when they are keeping their students home due to COVID19 symptoms. Secretaries will complete COVID19 symptoms checklist based on parent call-in (it will not be enough to say the student is sick). Parents should contact their medical provider for further direction based on symptoms. Please refer to **RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE as to when students may return to school.**
- Staff Protocols. All faculty/staff members must self-certify that they are temperature and symptom free prior to coming to school daily. Faculty /Staff members who are unable to work in school due to medical conditions must present a medical note to the Superintendent certifying their situation. Faculty/Staff members will be assigned to alternative teaching and/or other applicable activities when possible in order that they may continue as employees of the school district. Employees are required to inform the School Principal when they staying home due to COVID19 symptoms. Employees should contact their medical provider for further direction based on symptoms. Please refer to **RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINEE as to when employees may return to school.** Employees have COVID19 related sick leave and expanded FMLA is available.
- Temperature/Symptoms Checks. Parent/Employee certification may need to be verified daily.

Return to School Protocols

- Self-Quarantine. When students and adults cannot attend school due to close contact (within six feet, without a mask, for more than 15 minutes) with someone in their classroom/grade that has tested positive for COVID19. Please refer to **RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE** as to when students may return to school.
- Positive COVID 19 Test. Please refer to **RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE**
- COVID19 Outbreak. Individual school buildings or grade levels may be put on at-home learning as determined by the health department and Superintendent if a COVID19 outbreak occurs.

Busing/Student Drop-off/Pick-Up at School

- Daily Busing. No student will be allowed to ride the bus with a temperature over 100.4 degrees. We are limited to 50 people on a bus at any one time. It is recommended that when possible, parents establish car-pools with other families that typically use student transportation in order that we can meet the district need. All individuals on the bus must wear masks/faceshields (with medical note). Siblings should sit together when possible. Seats will be assigned. Students not able or willing to wear a mask/faceshield will not be able to ride regular route buses due to the limited social distancing available on a school bus.
- Drop-off Times. Building will open at 7:30AM. Students are encouraged to enter the building at the following times and go immediately to their first hour class/homeroom. Building will have multiple supervised gathering spaces designated for 50 students who arrive between 7:30AM and the beginning of school. Employees will be hired and paid as supervisors some supervisors may need to be assigned on a rotating basis.
- Pick-up. Students must leave the school building immediately upon dismissal. Students cannot congregate in commons areas, playgrounds, or school buildings after school unless waiting for a bus route.
- Drivers/Bus Monitors. All adults on the bus for daily routes are required to be temperature and symptom free prior to entering the bus daily.

Classroom Cleaning and Disinfection

- Classrooms. Teachers and/or students will wipe down all hard surfaces used by students after students leave each day.
- Classroom tools/supplies. To the greatest extent possible no items will be shared by students during the school day. Shared items must be disinfected.
- Chromebooks. Devices will be assigned to individual students for use in grades 5-12.

Schoolwide Cleaning and Disinfection

- Common Areas and Restrooms. As always these areas will be cleaned daily. High-touch areas will be disinfected daily. Each classroom will be sprayed using a student safe disinfectant once per week.
- Custodian Training. Certificated COVID19 cleaning training will be provided to all building custodians.
- Restrooms. Soap, hand-towels supplies will be checked daily and re-filled as needed.
- Water Fountains. Drinking directly from water fountains will not be allowed. It is recommended that students bring water bottles to have during the school day. The water fountain in the cafeteria can be used to fill water bottles.

Communication with Families

- Communication. Updates will be provided as needed regarding modification of the return to school plan.
- COVID19 Positive Tests. Please refer to RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE as to when students or adults may return to school.
- Preliminary contact-tracing will be done at school. The health department is made aware of all positive cases and will complete the tracing and make additional self-quarantine recommendations.

Mental Health

- Students. Counseling services will continue to be provided in collaboration with the Centerstone. Social workers, guidance counselors, and administration are also available as needed to assist with these concerns.
- Parents. Parents are reminded to pay close attention to student behaviors and stressors during these difficult times and communicate with teachers and administration as needed to ensure the best possible outcome for student success.
- Centerstone Mental Health number is 877.HOPE123
- Franklin-Williamson Bi-County Health Department phone number is 618-993-8111

Training and PD

- Training. We will use August 5th and 6th to discuss and train for the start of school protocols

Academics and Learning

- Classes and Coursework. In-school instruction is expected to be as similar as possible to regular school learning.
- Curriculum and Material. New material will be expected to be presented as we move through the school year.
- Grading. Grading will be as normal as regular school learning. Coursework is expected to be assigned, completed, and graded.

Other Areas and Considerations

- Athletics. Guidelines will be followed from IDPH on athletics practices, travel, and contests. Information on schedules and schedule changes will be forthcoming but will likely change up to the day of the contest. Further information will be shared once it is finalized.
- Field trips. No off-site school ground field-trips will be allowed until further notice.
- Back to School Events/Open Houses. These will be done virtually when possible or in small groups in-person.
- Visitors and Volunteers. No external visitors or volunteers will be allowed until further notice.

E-Learning Plan Details

All students will be afforded the opportunity for the E-Learning Plan.

- The focus of instruction will be to mirror in-school learning.
- Students will participate in assigned remote learning tasks from home. Teachers available from 8 AM to 11:30 AM and 1:30 PM to 3:0 PM for academic instruction, student assistance &/or participation in online meetings with students.
- Structures for high school, junior high, and elementary schools may differ as one plan may not fit all grade levels.
- Classroom teachers are responsible for E-Learning of students on their class list.
- Instructional priorities are core classes (math, science, language arts, social studies). Some elective classes including hands-on required classes cannot be offered remotely.
- Efforts will be made to include the arts and specials classes whenever possible.
- Teachers may share, but are not required to share, daily lessons via video, Screencastify, or recorded classroom sessions.
- Teachers will be available via email in the same way as in-person learning. Other availability by social media, Google Classroom, Zoom or other means to students .
- Instruction to include new and review materials aligned to the state standards and curriculum being used.
- All instruction and assignments to be completed.
- Special Ed teachers develop remote learning plan addendums for parents through IEP process to include one on one check-ins with caseloads depending upon service levels listed in IEPs. Document all interactions.
- GRADING OF ASSIGNMENTS/ASSESSMENTS SIMILAR TO NORMAL IN-SCHOOL LEARNING/INSTRUCTION.
- All students will be required to complete 5 clock hours of classwork per school day.
- Attendance required and submitted daily before 8 AM by parents/students through Teacherease.
- All classroom teachers should make contact with students (email, google classroom, zoom meetings, social media, etc). Students who are not engaging in E-Learning communication will be contacted directly (or make parent contact) and referred to social workers/counselors for further check-ins.
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- Special Ed teachers with instructional classrooms should prepare instruction and assignments to share with their students on an individual basis. Document all interactions.
- SLP, SW, OT/PT or related services provided weekly via phone, email, and Google meets/Zoom if possible. Document all interactions.
- IEP meetings and Annual Review timelines are still in place and meetings should be held per ISBE guidance.
- GRADING OF ASSIGNMENTS/ASSESSMENTS SIMILAR TO NORMAL IN-SCHOOL LEARNING/INSTRUCTION.
- All students enrolled in the At-Home Learning option will be required to complete 5 clock hours of classwork per school day.
- Some classes may be offered pass-fail as determined by Principal.
- Attendance required and submitted daily before 8 AM by parents/students through Teacherease.
- All classroom teachers should make contact with students at least twice weekly (email, google classroom, zoom meetings, social media, etc). Students who are not engaging in at-home learning communication will be contacted directly (or make parent contact) and referred to social workers/counselors for further check-ins.
- Food distributions will be available weekly for pick-up after 10 AM on Wednesday.
- Chromebooks available for check-out as needed. Devices are available to households with 5-12 students that do not currently have a device. Internet access is through home networks, cell phone hotspots, or public wifi. A limited number of mobile hotspots are available for students and teachers.
- Students choosing at-home learning plans are Crab Orchard CUSD #3 enrolled students – Students that are home-schooled are not Crab Orchard CUSD #3 students.

100% Remote Learning Plan

(all school buildings closed by Governor or school building/grade closed by Superintendent)

The plan will be in place in the case that schools close for an extended period of time and until in-person instruction re-starts. All students will move to this plan if school building closes.

- Teachers and teacher aides work together (from home or at school if allowed) to plan a week's worth of lessons by grade or course level.
- Lessons to include new and review materials aligned to the state standards and curriculum being used.
- All instruction and assignments to be completed will be posted on-line for students and parents no later than 8:00 AM on the first instructional day of the remote learning week (Mondays) each week.
- Teachers may share, but are not required to share, daily lessons via video, livestream, or recorded classroom sessions.
- Special Ed teachers will collaborate with general education teachers weekly to help support and modify assignments as needed.
- Special Ed teachers develop remote learning plan addendums for parents through IEP process to include one on one check-ins with caseloads depending upon service levels listed in IEPs. Document all interactions.
- Special Ed teachers with instructional classrooms should prepare instruction and assignments to share with their students on an individual basis. Document all interactions.
- SLP, SW, OT/PT or related services one on one services provided via phone, email, and Google meets/Zoom if possible. Document all interactions.
- IEP meetings and Annual Review timelines are still in place and meetings should be held per ISBE guidance.
- GRADING OF ASSIGNMENTS/ASSESSMENTS SIMILAR TO NORMAL IN-SCHOOL LEARNING/INSTRUCTION.
- Some classes may be offered pass-fail as determined by Principal.
- Attendance required and submitted daily by parents/students through Teacherease.

- Zoom check-in and professional development meetings with Principals and faculty to be held as needed.
- Full remote learning days - teachers are available to communicate with students/parents from 8AM-3PM daily via email or other social media, Google Classroom, Zoom or other means.
- All classroom teachers should make contact with students at least twice weekly (email, google classroom, zoom meetings, social media, etc). Students who are not engaging in remote learning communication will be contacted directly (or make parent contact) and referred to social workers/counselors for further check-ins.
- Weekly structures for high school, middle school, and elementary schools may differ as one plan may not fit all grade levels.
- Food distributions will be available weekly for pick-up.
- Chromebook available for check-out as needed. Devices are available to households with 5-12 students that do not currently have a device. Internet access is through home networks, cell phone hotspots, or public wifi. A limited number of mobile hotspots are available for students and teachers.

**ONLY FILL OUT THIS PAGE IF YOUR CHILD WILL BE
REMOTE**

Crab Orchard CUSD #3

Dear Crab Orchard Parents/Guardians,

The Crab Orchard CUSD #3 Return-to-School Plan for the 2020-2021 school year is based on guidance from the Illinois State Board of Education (ISBE), the Illinois Department of Health (IDPH), the Franklin-Williamson Bi-County Health Department, and the transition committee. Please read the reopening plan before completing the following questions.

Check the box below after reading the Crab Orchard #3 Reopening Plan

_____ I have read and understand the Crab Orchard CUSD #3 Reopening Plan for the 2020-2021 school year

We ask that you complete this form for each student in your family who you will be partnering with in their at-home education.

Parent's Name

First Name _____ Last Name _____

Student's Name

First Name _____ Last Name _____

Grade Level (Circle one)

PreK K 1 2 3 4 5 6 7 8 9 10 11 12

RELEASING COVID-19 CASES AND CONTACTS FROM ISOLATION AND QUARANTINE

7/20/2020

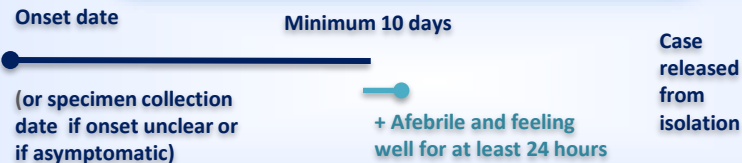


CASES

Must be isolated for a minimum of 10 days* after symptom onset (or specimen collection date if asymptomatic) and can be released when the following criteria are met:

- Case is afebrile (without fever-reducing medication) for at least 24 hours **and** with improvement of COVID-19 symptoms

Time-based Strategy for Release from Isolation



OR

- Case has 2 negative COVID-19 PCR tests in a row, with testing done at least 24 hours apart
A test-based strategy is no longer recommended in the majority of cases. Consult with infectious disease physician.

*A limited number of persons with severe illness or who are severely immunosuppressed may produce replication-competent virus beyond 10 days; this may warrant extending duration of isolation and precautions for **up to 20 days after symptom onset or first positive test (if no symptoms)**. Consult with the infectious disease physician.

For hospitalized cases and discontinuing transmission-based precautions, see:
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-hospitalized-patients.html>

CLOSE CONTACTS¹

- Must be quarantined for 14 days after the last/most recent contact with the case when the case was infectious.
- If a close contact develops symptoms, they should follow isolation rules for cases.

Contact Scenario	Quarantine Period
• Has close contact with someone who has COVID-19 and will not have further close contact	• 14 days from the date of last close contact
• Has close contact with someone who has COVID-19 and lives with the case but can avoid further close contact	• 14 days from when the person with COVID-19 began home isolation away from other members of the household
• Is under quarantine and had additional close contact with someone else who has COVID-19	• Restart quarantine from the last day close contact occurred with anyone who has COVID-19. Any time a new household member gets sick with COVID-19 and close contact occurs, quarantine will need to be restarted.
• Lives with someone who has COVID-19 and cannot avoid continued close contact (e.g., shared kitchen/bathroom)	• Quarantine for 14 days after the person who has COVID-19 meets the <u>criteria to end home isolation</u> (see Cases information).

¹ For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

Guidance for Healthcare Worker Contacts:

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/return-to-work.html>

Guidance for Critical Workers in Essential Infrastructure:

<https://www.cdc.gov/coronavirus/2019-ncov/community/critical-workers/implementing-safety-practices.html>

References

- **Isolation:** <https://www.cdc.gov/coronavirus/2019-ncov/hcp/duration-isolation.html>
- **Quarantine:** <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>